

Using the Enrolment Form Fillable PDF Form

Introduction

This form is a special type of pdf document. Unlike normal pdf documents the form has user accessible fields into which text can be entered. It also includes check boxes to indicate to allow users to indicate that a particular choice is applicable.

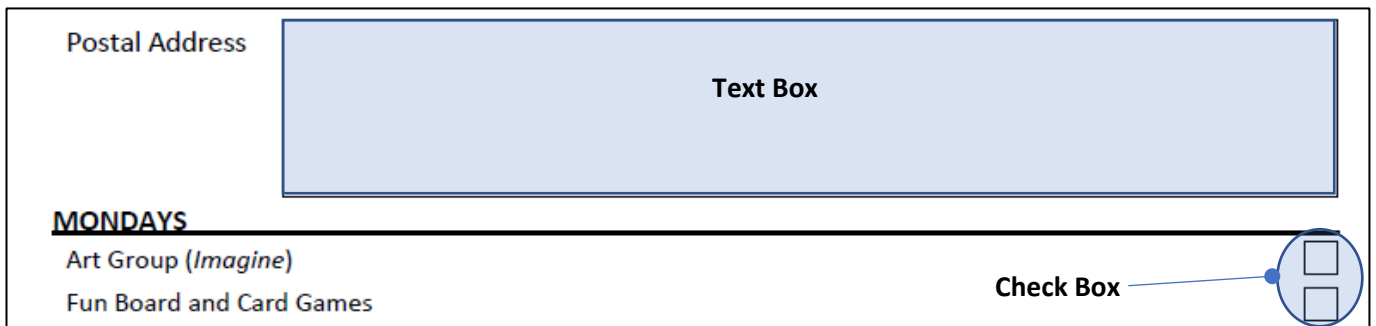
The form is for use by both new and existing members to register their interest in a particular course or activity. Prior to completing the form be sure to check the Gawler U3A website to confirm that the activity has vacancies for new enrolments.

The fillable pdf form can be downloaded, a hard copy printed and completed by hand. The other option is downloading the form, saving it and completing it on your computer.

The Form

Text and Check Boxes

The form comprises text and check boxes for data entry. The text boxes are all the same except for the Address box. This is a multiline text box that allows for several lines of text. The number of lines should be kept to a maximum of three. To move between lines, when filling in the form on a computer, use the enter key on your keyboard. Check boxes are used to show your choice of activity or activities.



Postal Address

Text Box

MONDAYS

Art Group (*Imagine*)

Fun Board and Card Games

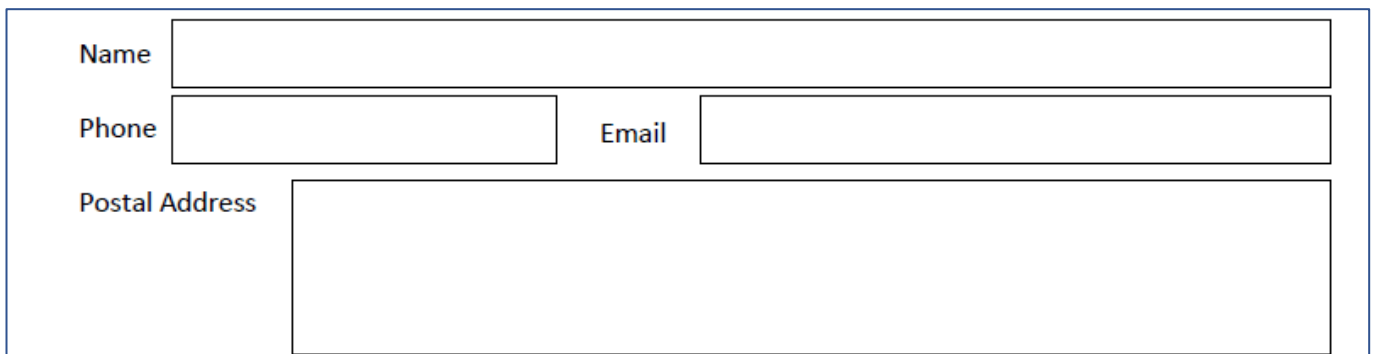
Check Box

Types of Entry Boxes

Completing the Form

Name, telephone number, Email & Postal Address

Enter your details in the relevant boxes. Mobile or Home telephone number is acceptable in the phone text box. This number, along with the Email Address, is used to verify your details.



Name

Phone

Email

Postal Address

Name, Phone, Email & Address Text Boxes

Activity Enrolment

If completing the form in a hard copy tick the box adjacent your choice of activities. If completing the form on a computer click on the box adjacent your choice. A tick will appear in the box. If you make a mistake, click on the box and the tick will disappear.

MONDAYS	
Ramblers	<input type="checkbox"/>
Fun Board and Card Games	<input type="checkbox"/>
Art Group (<i>Imagine</i>)	<input type="checkbox"/>

Activity Enrolment Text Boxes

Enrolling

Once completed email the form to u3agawler@gmail.com or mail a hard copy to U3A Gawler Branch Inc PO Box 1581 Gawler SA 5118. The form can also be handed in on the Registration Day, January each year. The date and time of Registration Day will be advised in the newsletter and also on the website.

Help

If you have any comments, questions or need assistance please email gawleru3a@gmail.com and your comments/questions will be passed onto the Website Coordinator.